



Tuesday, 26.11.2019

09:00	Job Shadowing (Campus Essen or Duisburg) <i>Meet your counterpart at UDE. Individual meetings with administrative assistants/secretaries at UDE</i>
12:00	Lunch and Exchange of Job Shadowing Experience <i>Exchange of insights and experiences</i>
14:00	Guided Tour, Institute for Sports Sciences and Kinesiology (Campus Essen)
18:00	Christmas Market Essen <i>Experience the magic of the pre-Christmas season</i>



25.11.2019, Campus Essen

11:00	Arrival and Registration (all groups)
11:30	Welcome to UDE (all groups) <ul style="list-style-type: none"> Welcome address Introduction to the staff week and getting acquainted Icebreaker
13:00	Lunch
14:00	UDE Services (all groups)
15:30	Campus Tour (all groups) <i>Explore the facilities of UDE</i>
17:00	German Language Survival Kit (all groups) <i>Introduction to German language</i>
18:00	Welcome Reception (all groups) <i>Dinner</i>



Wednesday, 27.11.2019, Campus Duisburg

09:30	Campus Duisburg Scavenger Hunt <i>Tour the campus Duisburg in an interactive way</i>
11:30	Lunch
12:30	Sharing Knowledge - World Café <i>Exchange of insights and experiences</i>
14:30	Intercultural Training <i>Practical introduction into intercultural communication</i>
16:30	Snack
18:30	Torchlight Tour: Landschaftspark Duisburg. https://www.landschaftspark.de/en/ <i>British newspaper the Guardian includes it in its list of the ten finest parks in the world. On an area covering 200 hectares, it combines culture and nature, sports and festivals, sociability and adventure.</i>



Thursday, 28.11.2019, Campus Essen

09:30	Closing Session (all groups) <i>Feedback, certificates, paperwork, secret Santa</i>
12:00	Lunch